

HVRC CREATE Quick Start Instructions

Installation

Installing the Server (administrator)

Note that these details are for setting up a server and creating a project. Most normal CREATE users who are not administering a server or managing a project can simply install the tools, start the Layout Tool, enter the server host address, and start working.

- 1) Only a user that has administrator privileges on the computer that the CREATE system will be installed on can perform these instructions.
- 2) Decide which machine that the server(s) will be installed on.
- 3) Copy the CREATE Server installation file to the machine on which the HVRC CREATE server will be installed
- 4) Install the server (double-click on the CREATE Server Installer and follow instructions).
- 5) At the end of the installation procedure you will need to open a web page on the newly installed service that will guide you through the process of requesting and installing a license key. It enables you to simply select the file and upload it to your newly installed server. If your web browser prompts you to enter a user name and password then enter the following for both: 'admin'. After installation, you should change the password for "admin" (see under "First run (Administrator)" below).
To get to this web page later:
 - On OS X: go to <http://localhost/CREATE4/index.html>.
 - On Windows: Click the Server icon in the "HVRC CREATE Server" Start menu
 - Click the "Server Administration" icon.
- 6) The "Server Administration" page will state the "Configured HVRC CREATE Server URL" that users are prompted for the first time they start the Tools. Please give this address to the users of the CREATE Tools.
- 7) You now have a complete server installation with example Model Bank data.

Installing the Tools (all users)

- 1) Start the HVRC CREATE Tools Installer and follow the instructions. Note for Microsoft Windows users: If you install the tools on the same machine as the CREATE Server then it is okay to install the Tools into the same directory as the Server (e.g. C:\Program Files\CREATE).
- 2) The tools are ready to run after the installer process has completed.

Getting Started

The following steps guide you through the process of creating a user and a new project. Once a project has been created, users assigned to it can log onto the server using the Layout Tool or Verification Tool to start working.

First run (administrator)

- 1) Start the User Tool
- 2) Enter the address of the CREATE Server (see “Installing the Server” on how to obtain this address) in the Welcome Wizard, and click on “Test Connection”
If connection fails because you are behind a firewall that requires the use of a proxy settings then you will need to enter proxy details in the Preferences Windows (Edit > Preference...) after completing the Wizard steps
- 3) Complete the wizard steps following on-screen instructions.
- 4) Enter “admin” as the user and “admin” as the password when prompted to log on.
If this fails then the server is not correctly installed, is not accessible to your computer over the network, or there is a problem with the license file.
- 5) Select Add User... from the User menu to create a new user.
- 6) Fill in the login details in the dialog that appears. *Once the user has been created, it will be listed in the main User Tool window.*
- 7) Check all the options to the right of the user name if you want to give the user full administration privileges.
These options indicate which administration tools the user can access. Ensure that at least the Project Manager option is selected for at least one user.
- 8) Select the CREATE Administrator user in the table and then select Change Password... from the User menu and enter a new password from the admin user. This will replace the default “admin” password and must be used when you log on as “admin” again in future. Skipping this step is not recommended!
- 9) Quit the User Tool (or add more users if you have a multiple-user license)
Changes are saved automatically by the User Tool so you do not need to explicitly save changes to the user configuration.

First run (normal user)

On starting any CREATE tool for the first time, a wizard is displayed that prompts the user to enter the address of the HVRC CREATE Server host to use. This is the network address of the server installed by the CREATE Server administrator. Once the wizard steps have been completed successfully, the user can start working with the tool (and will be prompted to enter a CREATE Server login name and password the first time the tool attempts to access the server). After logging on, and before quitting the tool, the user can open the Preferences dialog and select the “auto-login” option in order to skip having to enter login and password each time a tool is run (assuming that multiple CREATE users are not sharing a single computer account).

Setting up a project (normal user - project manager)

- 1) Start the Project Management Tool
- 2) Log in as a user with Project Manager permissions (e.g. created in step 5 above)
- 3) Select New Project in the File menu
- 4) Select the “designer” and “reviewer” options for the (project manager) user in the User tab pane that appears.
- 5) Add any other users, and select all Manikins, Rooms, and Models in their respective panes to the project to get started. Give any users added roles as designers and/or reviewers. The Guideline Tool can be used to install guidelines later (which can then be added to the project using the Project Management Tool). The project manager user can add more users and update these model configurations later using the Project Management Tool if you do not wish to include all models in the project.
- 6) To commit the project to the server, select Save in the File menu and entering a project name. Any users assigned will now be able to access the project within the scope of their roles.